

# UNIVERSITY OF MAIDUGURI

(Office of The Registrar)



## COMMENCEMENT OF THE 2019/2020 SESSION

We are pleased to inform all staff and students that the 2019/2020 Academic session had been scheduled as follows; All new students are to resume 21<sup>st</sup> October, 2019 while returning students are to resume 28<sup>th</sup> October, 2019. Detailed Calendar of Important dates are on the University Website. Find below registration guidelines for both new and returning students.

### Students Registration Guideline for New Students

- ✓ Print your JAMB Admission and slip on the JAMB website ([www.jamb.org.ng](http://www.jamb.org.ng)) using your email address and password to login into your portal.
- a) Report to your respective College and Faculty to collect your University Admission Letter and present yourself for screening with the following documents:
  - JAMB Admission Letter
  - JAMB Slip
  - Online Screening Evidence
  - A' Level Certificate **(DE Student only)**
  - O' Level Certificate
  - Primary School Certificate
  - Certificate of Birth
  - Certificate of indigene

- ✓ After successful screening, log on to [www.portal.unimaid.edu.ng](http://www.portal.unimaid.edu.ng) with your ID No as username and ID No as password follow the steps and change password and confirm the login through your email, fill in your Bio data,
  - Generate Remita from [www.portal.unimaid.edu.ng](http://www.portal.unimaid.edu.ng) only and proceed to bank for payment
  - Or you can pay online
  - Return to the portal and confirm your payment
  - Your courses are automatically uploaded.
  - You can Preview your courses add or delete elective courses and any other courses.
  - The print three copies of the registration forms and submit to your level coordinator.

## Students Registration Guideline for Returning Students

Log on to [www.portal.unimaid.edu.ng](http://www.portal.unimaid.edu.ng) with your email or ID No as username and password,

- Generate Remita and proceed to bank for payment
- Or you can pay online
- Return to the portal and confirm your payment
- Preview your courses
- You can add or delete elective courses and any other courses.
- Then print three copies of the registration forms and submit to your level coordinator.

**You can download the Screening Form, Clearance Form, Upload Form and Admission Letter Regularization form (Returning students Only) on our website, [www.unimaid.edu.ng](http://www.unimaid.edu.ng) or our portal [www.portal.unimaid.edu.ng](http://www.portal.unimaid.edu.ng).**